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## CERTIFICATION AND BACKGROUND INFORMATION

☐ YES    ☐ NO

EXPIRATION DATE

## 1/18/13



## UNIVERSITY INFORMATION

ATTENDING UNIVERSITY \_\_\_\_\_

STUDENT TEACHING IN WHICH ALASKA SCHOOL DISTRICT? \_\_\_\_\_

SEMESTER OF STUDENT TEACHING:

☐ FALL 20\_\_\_\_ ☐ SPRING 20\_\_\_\_ ☐ SUMMER 20\_\_\_\_

SIGNATURE OF DEAN OR STUDENT TEACHING ADVISOR \_\_\_\_\_

## NOTARIZATION

STATE OF \_\_\_\_\_ DATE \_\_\_\_\_  
(MONTH/DAY/YEAR)

\_\_\_\_\_  
(NAME OF APPLICANT) APPEARED BEFORE ME WHOSE

IDENTIFICATION I HAVE VERIFIED ON THE BASIS OF \_\_\_\_\_  
(TYPE OF PHOTO ID)

TO BE THE SIGNER OF THIS APPLICATION AND HE/SHE  
ACKNOWLEDGED THAT HE/SHE SIGNED IT.

\_\_\_\_\_  
(SIGNATURE OF NOTARY)

MY COMMISSION EXPIRES: \_\_\_\_\_

**IF A NOTARY IS NOT AVAILABLE, A POSTMASTER MAY  
WITNESS, DATE STAMP AND SIGN THIS AFFIDAVIT.**

I CERTIFY UNDER PENALTY OF PERJURY THAT THE  
STATEMENTS MADE BY ME IN THIS APPLICATION ARE TRUE  
AND CORRECT TO THE BEST OF MY KNOWLEDGE. FURTHER, I  
ACKNOWLEDGE THAT I HAVE READ AND WILL ADHERE TO  
THE **STATE OF ALASKA CODE OF ETHICS OF THE  
EDUCATION PROFESSION**. THIS BECOMES PART OF MY  
OFFICIAL RECORD.

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE

**YOU MUST MAINTAIN A CURRENT MAILING ADDRESS AND NAME ON FILE WITH THE TEACHER CERTIFICATION OFFICE. TO  
REPORT A CHANGE OF ADDRESS, PLEASE CALL (907) 465-2831 OR EMAIL [tcwebmail@alaska.gov](mailto:tcwebmail@alaska.gov)**

ONE COMPLETED FINGERPRINT CARD AND THE FEE CHARGED FOR PROCESSING ARE REQUIRED AT THE TIME OF APPLICATION FOR THE  
STUDENT TEACHING AUTHORIZATION. THE \$60.00 CASHIER'S CHECK OR MONEY ORDER (NO CASH OR PERSONAL CHECKS) SHOULD BE  
MADE OUT TO 'TEACHER CERTIFICATION'. **THE APPLICATION MUST BE ON FILE WITH THE DEPARTMENT OF EDUCATION & EARLY  
DEVELOPMENT PRIOR TO PLACEMENT IN THE CLASSROOM.**

1. THE ONE FINGERPRINT CARD SUBMITTED FOR YOUR STUDENT TEACHING AUTHORIZATION APPLICATION WILL REMAIN ON FILE  
AND MAY BE USED WHEN YOU APPLY FOR INITIAL CERTIFICATION, PROVIDING YOU MAKE APPLICATION WITHIN 60 DAYS  
AFTER THE COMPLETION OF STUDENT TEACHING AND 18 MONTHS AFTER FINGERPRINT CLEARANCE.
2. THE FINGERPRINT CARD SUBMITTED WITH YOUR STUDENT TEACHING AUTHORIZATION APPLICATION MUST HAVE BEEN  
ROLLED LESS THAN ONE YEAR PRIOR TO SUBMISSION OF THE APPLICATION.
3. DEPARTMENT OF PUBLIC SAFETY PROCESSING TIME IS UNPREDICTABLE. IT CAN TAKE SEVERAL MONTHS TO RECEIVE  
NOTIFICATION ON A CLEARED OR REJECTED FINGERPRINT CARD. A REJECTION MEANS THE CARD WAS NOT ADEQUATELY  
ROLLED FOR PROCESSING. A REJECTED CARD REQUIRES THE APPLICANT TO RESUBMIT ANOTHER CARD. THERE IS NO FEE  
FOR RESUBMISSION, HOWEVER, THE COST OF HAVING PRINTS RE-ROLLED IS BORNE BY THE APPLICANT. IF YOU RECEIVE  
NOTIFICATION THAT YOUR CARD WAS REJECTED, YOU MUST RESUBMIT ANOTHER CAD IMMEDIATELY. FAILURE TO COMPLY  
WILL RESULT IN CANCELLATION OF YOUR STUDENT TEACHING AUTHORIZATION.

**Department of Education & Early Development, Teacher Education and Certification**

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